



LSC Meeting Tuesday, June 13, 2023 5:30 P.M. MINUTES

Dr. Rhea Bush

Principal

Kevin Bolden

Parent Representative

Sheila Howard

Staff Representative

Brett Hughes

Parent Representative

Fadi Matalka

Parent Representative

Jackie Matthews

Community Representative

Kori Milroy

Teacher Representative

Rekha Anand

Parent Representative

Nell Strong

Parent Representative

Dr. Katonja Webb Walker

Parent Representative

Dr. Ramel Werner

Teacher Representative

Dr. Stephanie Frawley

Community Representative

Clarke Burnett

Student Representative

I. Call to Order

- A. B. Hughes called the meeting to order at 5:35 p.m.
- B. Present in-person were Principal Dr. Bush and LSC members B. Hughes, K. Bolden, S. Frawley, K. Milroy, J. Matthews, F Matalka, and S. Howard. Present virtually were R. Anand, K. Webb Walker, N. Strong, and C. Burnett.

II. Approval of Agenda

- A. K. Milroy motioned to approve the agenda. Motion was seconded. Voice vote: passed with none opposed.

III. Approval of May 2 Minutes

- A. K. Milroy motioned to approve the May 2 meeting Minutes with an update to the date of the minutes in item III. Voice vote: passed with none opposed.

IV. Announcements & Public Communications:

- A. PTO/Forum – No update.
- B. Friends of Skinner West – No update.
- C. West Loop Community News – Street closures coming up for Taste of Randolph and NASCAR race.

V. Committee Reports

- A. Chairperson's Report – No update. Chairperson position will be vacant after this meeting, and a new chair will be elected at the organizational meeting. Parent representative position will be posted.
- B. Professional Personnel Leadership Committee (PPLC) – K. Milroy provided the update. PPLC Committee voted to recommend curriculum choices for next year, pending budget and LSC approvals: Autism Helper curriculum as supplemental for cluster teachers, which costs about \$600 per teacher for three teachers; ST Math for English Learners and diverse learners; Open Sci Ed for middle school science; and adding science and social studies to ISL subscription.
- C. Special Education-LRE – No update.
- D. School Improvement Committee – K. Webb Walker provided the update. Committee met May 24. CIWP slated to be approved in September. CIWP will be developed by team of 8-12 members with a limit on number of LSC members who can participate. Skinner curriculum fest, which will be open to current parents as well as the community, scheduled for 1 p.m. Aug. 18. Curriculum fest provides an opportunity for parents to receive overview of

grade-level curriculum, grading policy, and homework policy. School will host monthly tours for interested families. Tour participants must complete Level 2 volunteer application. Regarding the sibling lottery, the committee recommended admitting 15 kindergarten applicants, then reopening the lottery in August once neighborhood enrollment stabilizes and there is a clearer picture of open seats available and class sizes. CPS district-level process determines which 15 students are admitted. Dr. Bush will address with teachers the perception that instruction quality declined in late May after assessments were complete and will develop a homework policy per grade band for next school year, informed by teacher and Instructional Leadership Team feedback, to ensure connection between homework and classroom instruction.

- E. Facility Services Committee – Dr. Bush: The roof project for the Branch has started, so the Branch location has closed until June 11. K. Milroy: Teachers have expressed concerns about cleanliness of the Branch. Dr. Bush: Skinner has failed three cleanliness audits, reflecting deeper issues with CPS vendors. Dr. Bush has escalated all concerns to CPS facilities department.
- F. Communications Committee – No update.
- G. LSC Advisory – LSC Advisory Board meeting was held June 12. New Network 6 representative is Stephen Mitchell. CPS accountability redesign briefing is available on the CPS website.
- H. Bilingual Advisory Committee – Lilian Morales provided the update. CPS will no longer use Model K to identify English Learner students and will start using WIDA screener. New materials will arrive first week of July.
- I. Advanced Math Committee - Sue Bae provided the update. Math committee met May 22 with Dr. Bush and instructional coaches. Criteria has been developed to move forward with advanced math for grades 3, 4, and 5. Communication has been sent out to all parents. Assessment was administered in addition to examining students' latest IAR scores. Process is on track to be completed before the start of the new school year.
- J. Principal's Report -
 - 1. K. Milroy has accepted a promotion to the CPS STEM and Science Department after 14 years at Skinner.
 - 2. Shoutout given to Skinner instructional coaches and leadership teams for work preparing for next school year.
 - 3. Back to school events, orientations, curriculum fest, and open house are scheduled, and flyers are going out to parents
 - 4. Skinner is adding a dance teaching position to further enhance fine arts instruction and add opportunities for movement and is adding a cluster program for K-2 diverse learners in response to parent requests.
 - 5. Bell schedule: CPS transportation department did not approve the request to change the bell schedule, so it will remain the same (8:45 a.m. to 3:45 p.m.)
 - 6. Skinner will return to assessing student fees next year. Fees supplement curriculum costs, ed tech, supplies, field trips, etc. Letter to parents will go out.
 - 7. Pre-k and kindergarten registration and enrollment are underway with 54 kindergarten students having registered to date.
 - 8. STAR fall registration begins June 26.
 - 9. Dr. Bush provided highlights of findings from the audit she requested back in November. Dr. Bush has addressed all of the findings.

10. Indoor Hoops would like to rent gym space in the fall - Mondays and Thursdays 6:30-8 p.m.
11. Budget requests for SY 23:
 - a) Transfer from STAR to salary line to clear negatives for salaries paid to staff: approx. \$179,171.31 for salaries and approx. \$4,196.84 for benefits.
 - b) Transfer \$50,000 from STAR to pay STAR staff for summer.
 - c) Transfer \$4,950.79 to upgrade to curtains due to fire inspection report requirement.
12. Budget requests for school year 2024 (will be made after July 1): \$118,315.56 total transfer from teaching accounts paid into by homeroom fees for the following:
 - a) Replenishment of Envision math practice books: \$17,487.23 for K-8 and \$1,000 for online access
 - b) Tiny Toon Makers and Jump Bunch for pre-k: CPS has provided \$24,000; requesting additional \$5,000 to address shortage.
 - c) Scholastic Kindergarten: \$900
 - d) Replenishment of myView Reading practice books: \$18,847.50.
 - e) Open Sci Ed new middle school curriculum for grades 6-8: quotes from two different vendors: \$28,160.16 and \$21,010.54. (K. Milroy: lower quote appears to be higher quality.)
 - f) Grades 3-5 diverse learners: \$350 and \$380 for Wilson kits
 - g) ELA Accelerated Reader for grade 6: \$2,310
 - h) Autism Helper: \$1,940
 - i) Art instruction supplies: \$4,105.54 and \$1,645
 - j) QuaverEd for music instruction: \$5,400 for two-year subscription
 - k) Scholastic for Kids for grade 3: approx. \$646.80
 - l) Super STEM for grade 3: \$607.60
 - m) Kahoot for grade 4: \$480
 - n) Spark PE: \$747
 - o) Portable mirrors for dance program: \$5,000
 - p) Total also reflects supply requests that do not have quotes yet.
13. Skinner has a newly developed Culture and Climate Committee that is surveying parents and students.

VI. Old Business

- A. No old business.

VII. New Business

- A. Establish date for July LSC Organizational Meeting for school year 2024
 1. Meeting date established as 5:30 p.m. Friday, July 7.
- B. Sibling lottery
 1. N. Strong motioned to admit 15 kindergarten students from the sibling lottery then reopen the sibling lottery in August. Motion was seconded. Voice vote: passed with none opposed.
- C. Indoor Hoops
 1. K. Bolden motioned to rent the gym to Indoor Hoops 6:30-8 p.m. Mondays and Thursdays all school year starting in September for \$300 per week. Motion was seconded. Voice vote: passed with none opposed.
- D. Budget transfers
 1. K. Milroy motioned to approve book transfer from STAR to clear negatives for salary lines \$179,171.31 for salaries and approx. \$4,196.84 for benefits. Motion was seconded. Voice vote: passed with none opposed.

2. N. Strong motioned to approve \$50,000 from STAR to pay STAR staff for summer. Motion was seconded. Voice vote: passed with none opposed.
3. F. Matalaka motioned to approve a \$118,315.56 total transfer from teaching accounts paid into by homeroom fees into instructional materials, supplies, and ed tech lines. Motion was seconded. Voice vote: passed with none opposed.
4. S. Howard motioned to approve transfer of \$4,950.79 to upgrade curtains due to fire inspection report. Motion was seconded. Voice vote: passed with none opposed.

VIII. Public Comment

- A. Yayuan Ren provided public comment on math curriculum for next school year.
- B. Andrea Chan-Diliberto provided public comment on accessing curriculum fest.
- C. Lindsay Mueller provided public comment on health class.

IX. Adjournment

- A. F. Matalaka motioned to adjourn the meeting. Motion was seconded. Voice vote: passed with none opposed.
- B. Meeting adjourned at 6:51 p.m.

Respectfully submitted,
Jaclyn Matthews
Skinner West LSC Secretary